

WPSA UNIFORM SHOP ONLINE PAYMENTS



Warwick Preparatory School
Association

The WPSA Uniform Shop introduced online payments in 2016 and it has proven to be a huge success, with much easier admin for both parents and volunteers. As a result WPSA have decided that all payments should now be carried out online, and January 2018 will be the last time that we will issue cheques. If you have not already supplied us with your banking details please can you do this as soon as possible in order that payments are not delayed.

Payments in January and July will be made directly into bank accounts and parents will be advised of sales that are made via email, stating that a payment has been made and itemising what has been sold. This method of communication means that original labels attached to garments will not be returned; they will however be retained by WPSA Uniform for one year after payment in case of any queries.

Please complete the information below and return it to the school office as soon as possible so that this term's payments can be made by this method. Alternatively, information can be emailed directly to wpsauniform@warwickprep.com if more convenient.

DATA PROTECTION: WPSA will be collecting this information, including names and addresses, for the purposes of making payments to members of WPSA, and the information will only be held in relation to that use. For Data Protection purposes WPSA is separate from Warwick Independent Schools Foundation. The data held by WPSA will not be shared with the Foundation. Forms which provide banking information will be destroyed once the details have been input to the secure Lloyds banking system and sellers have been set up as a payee. Email addresses are required so that WPSA can inform sellers of sales.

We hope that this continues makes the payment process easier for everyone and will enhance our Uniform Shop service. If you have any queries please contact us – wpsauniform@warwickprep.com.

FAO WPSA Uniform Shop – online payments reply form

Child's name _____ Class _____

Parent's name _____

Address _____

Postcode _____

Email _____

Bank Account details

Bank:								
Account name:								
Sort Code:			-			-		
Account No:								